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CHIVE/C-120/11-66  
25 October 1966

MEMORANDUM FOR: Director, CHIVE Task Force

SUBJECT : Bi-Weekly Task Report Summary  
(8 October - 21 October 1966)

- I. No significant problems or developments were reported by the following tasks:

Task #5a. Location Dictionary

[ ] - 1.0 day  
[ ] - 1.5 days  
[ ] 4.0 days  
[ ] - 2.0 days  
[ ] 2.0 days

Task #5b. Subject Dictionary

[ ] - 5.0 days  
[ ] 5.0 days

Task #12. Input Processing

[ ] - 10.0 days  
[ ] 9.0 days  
[ ] - 10.0 days  
[ ] - 9.0 days

Task #13. File Maintenance

[ ] 5.0 days  
[ ] - 10.0 days  
[ ] - 9.0 days

Task #14. Control

[ ] - 5.0 days  
[ ] - 8.0 days

GROUP I  
Excluded from  
Automatic  
Downgrading and  
Declassification

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Task #15. Communications/Data Analysis/Display

25X1A

[redacted] 11.0 days  
[redacted] 7.5 days  
[redacted] - 10.0 days  
[redacted] - 10.0 days  
[redacted] - 9.5 days

25X1A  
25X1A

[redacted] - 10.0 days  
[redacted] 10.0 days  
[redacted] 9.0 days  
[redacted] 10.0 days

25X1A

[redacted] - 10.0 days  
Correction in the last Bi-Weekly Report:  
we failed to list man days for Task #15  
for the following people:

25X1A

[redacted] - 10.0 days  
[redacted] 8.5 days  
[redacted] 10.0 days

Task #44. Task Group Management

25X1A

[redacted] - 4.5 days  
[redacted] 10.0 days

Task #54. Design Area Management

25X1A

[redacted] - 10.0 days

II. Summary of Task Activity

Task #5c. The completion date for the Organiza-  
tion Dictionary has changed to 1 January 1967.

25X1A  
25X1A

[redacted] 1.0 day  
[redacted] - 1.0 day  
[redacted] 1.0 day  
[redacted] 8.0 days  
[redacted] - 8.75 days  
[redacted] - 2.5 days  
[redacted] 5.0 days

25X1A  
25X1A  
25X1A

Task #5d. [redacted] left CHIVE 14 October, and  
[redacted] is now chairman of the [redacted]  
Task Team. [redacted] prepared a paper outlining the  
procedures for handling [redacted]  
is preparing a paper on [redacted] and  
its format. [redacted]

25X1B

25X1A

25X1A

[redacted] - 3.0 days 25X1B

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✓ Task #7a. The Forms Design Task Team will not be able to make a second test of the SKAN forms in the Page Reader due to PSD's failure to deliver the forms. The Instruction Manual for CHIVE index input forms should be ready by 1 November.

Task #10b. The Revision of Indexing Procedures and Techniques Task will produce a detailed description of the CHIVE content indexing language to be incorporated as a major portion of the Indexing Manual and to provide the Program Design Group with detailed specifications of the indexing language.

25X1A [ ] - 2.0 days

Task #17. The Phase III, Scheduling and Integration Task Team produced a combined CHIVE organizational and task assignment chart for [ ] Revised chart drafts will be presented to D/CTF for his comments and approval on or about 1 November. The preliminary updating of the GANTT chart was completed for the 24 October briefing of [ ]

25X1A [ ] 1.0 day  
[ ] - 7.0 days  
[ ] - 9.0 days

Task #18. The auxiliary testing system for the System Test was approved by the D/CTF. The System will initially utilize EAM listings and then Termatex as the category search type need develops with file growth. Termatex will be brought in about February 1967.

25X1A [ ] 9.0 days  
[ ] - 7.0 days  
[ ] - 2.0 days  
25X1A [ ] - 1.0 day

Task #19a. The Dossier Content Task Team completed the analysis of the BR files on 20 October. They began their study of FID files on the same date. The FID sample has been reduced from 800 to 200 dossiers

25X1A [ ] is now totaling BR statistics.  
[ ] - 5.0 days  
[ ] 5.0 days  
[ ] .0 days

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25X1A Task #20. The Management Data Task Team published the weekly SKAN Information Report on the 15th of October. [ ] attended an AMA seminar on Management Reporting in New York.

25X1A [ ] - 3.0 days  
[ ] 8.0 days

25X1A Task #22. The Customer Requirements and Relations Task Team initiated an informal program of customer contacts with ORR analysts having China projects as listed in the ERA Research Schedule for FY 67. A preliminary review of the Codeword China Catalog was completed with [ ] registering tentative decisions on the processing of each series.

25X1A [ ] - 9.0 days

25X1A Task #23. [ ] Chairman of the Maps and Graphics Task Team continued the survey of [ ] and ground photo operations to determine the amount of information received with photos that is not available through other sources.

25X1A [ ] 3.5 days

25X1A Task #25. [ ] is now serving as a consultant to the Summary File Building Task Team.

25X1A [ ] 1.0 day  
[ ] - 2.0 days

X  
25X1A Task #27. A revised task description for the Source Formatted Data Task was prepared by [ ]  
A decision was made to focus the task effort on Communist China plant data as abstracted by FDD as a representative data base for feasibility experimentation.

25X1A [ ] - 4.0 days

25X1A Task #26. [ ] Chairman of the Querying Procedures Task reports that the completion date for SR will be approximately 28 October. A draft of the introduction, selection, security overall processing and [ ] input and retrieval procedure has been completed.

25X1A [ ] - 10.0 days

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Task #43. [ ] Contractor Manager, announced that Mr. [ ] Associate Programmer, has been assigned to CHIVE, effective mid-November.

[ ] - 3.0 days

Tasks #47 & #48. A Task Description was published on the Indexer Training and IA Indoctrination Tasks.

[ ] - 2.5 days

Task #55. The 1 November target on the System Flows and Transactions Task slipped to 15 December.

[ ] - 3.1 days

Task #58. The task description for COG Organization and Personnel Responsibilities has been accepted.

[ ] - 0.5 day

Task #61. A task description is being prepared for OCR Management Reports System. The task team is studying management reporting problems in FID.

[ ] - 5.0 days  
[ ] - 5.0 days  
[ ] - 2.0 days

### III. Meetings and Briefings

1. [ ] took a group of CHIVE personnel to the IBM plant in Yorktown Heights, New York on 18 October for a briefing on the IBM/ITIRC technical information system.

2. [ ] were briefed in BR on the candidate summary file in the [ ] Section.

3. [ ] met with [ ] of ORD on 10 October to discuss the identification of a data base which can be used by ORD in their on-line terminal experimentation.

4. [ ] met with [ ] and [ ] of FDD on 17 October concerning Source Formatted Data.

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5. [ ] met with [ ]  
[ ] to discuss a new space  
chart for CHIVE when it goes into operation.

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6. [ ] briefed [ ] EDP  
expert on CAPRI.

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25X1A

7. [ ] met with  
[ ] representatives from OBI  
Graphics to discuss CHIVE briefing package.

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[ ]  
Chief, Integration and Plans Staff  
CHIVE Task Force

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